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23 December 1955

MEMORANDUM FOR: Deputy Director (Plans)
Deputy Director (Intelligence)
Deputy Director (Support)
Inspector General
Special Assistant to the Director
for Planning and Coordination

1. This memorandum supersedes my memorandum of 6 October 1955.

2. The DCI directs that in the future, all papers submitted for DCI or DDCI action, requiring signature denoting approval, will contain, in the final paragraph, a recommendation which clearly briefs the action recommended, such paper shall further contain the words in the place provided for DCI or DDCI signature: "The recommendation (s) in paragraph _____ is (are) approved."

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Executive Assistant
to the Director